Registering and being active in the CommNet2 website will help you raise your profile and that of the CommNet2 community. This guide will take you through the steps for getting an account, setting up your personal profile and adding your institution’s listing to the directory. You could do all of these processes at once or at your own pace when you have the time to do them.

How to register:
Click on the button at the top of the page

Complete the form entering your details:
You will receive an activation e-mail. Please check your spam folder in case it arrived there.

Once the account is active, log in by clicking on the button on the top right of the CommNet2 webpage.

Remember your log in is different to your e-mail address.

If you have lost your password, you can recover it by clicking on “Lost your password?” underneath the log-in box.
User Menu

Once logged in, the user menu looks as follows:

Raising your profile

CommNet allows users to raise their profile by adding more information. This will then be able to add this to the public directory, where other users will be able to find information about yourself and your research interests. To do this, click on Profile and then on Edit.
The profile covers three main areas: Base Profile, Research and Contact. Provide information on all of these as applicable.

Save after each section is completed.
Adding a listing to the Directory

To make your profile available in the Directory, in the main user menu go to Listings and when this loads, Add Profile.

Then complete the form as applicable. Click on Continue when you are done.
Click on Publish on the next screen. This will add your listing to the Directory.

Use your full name as you’d want it to appear in the Directory.
You can follow very similar steps to enter a Directory listing for your institution using the Add Institution option under Listings:
Directory
To view your entry and those of other CommNet2 members, go to the Directory at the top of the screen.

Welcome to Commnet²
Entries will display under People or Places respectively.
People entries will look like this: