

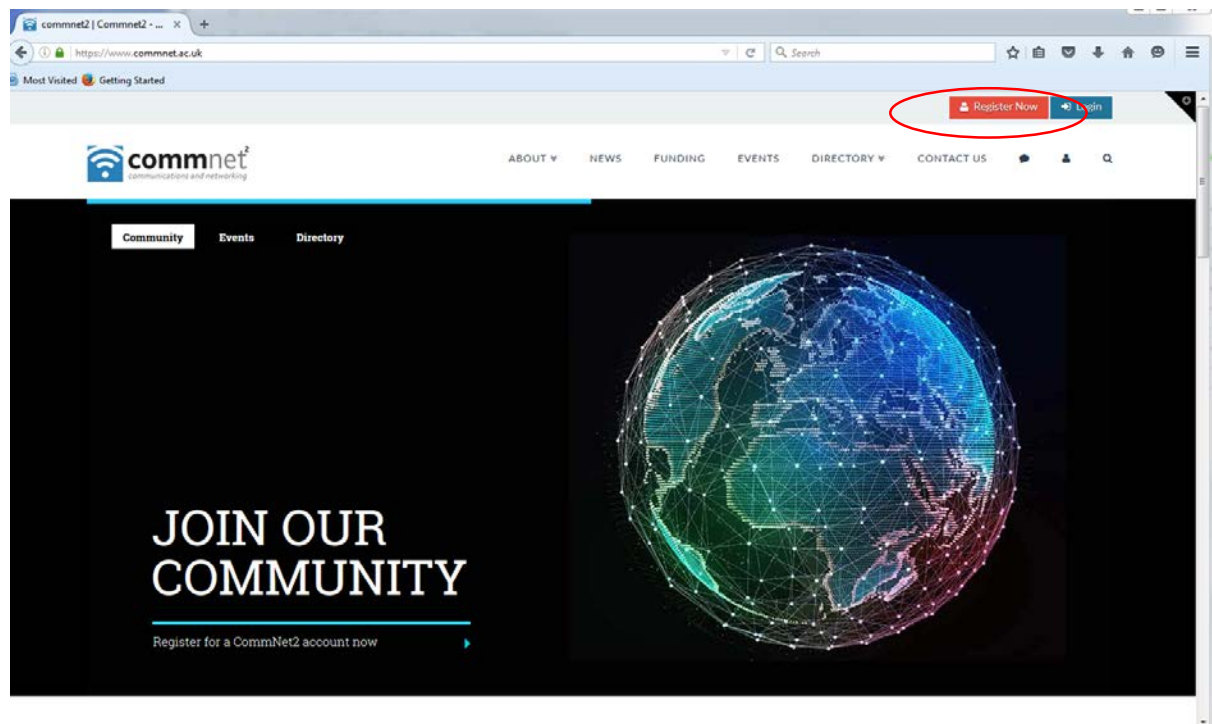
CommNet2 user guide

www.comnet.ac.uk

Registering and being active in the CommNet2 website will help you raise your profile and that of the CommNet2 community. This guide will take you through the steps for getting an account, setting up your personal profile and adding your institution's listing to the directory. You could do all of these processes at once or at your own pace when you have the time to do them.

How to register:

Click on the button at the top of the page



Complete the form entering your details:

Account Details

Username (required)

Email Address (required)

Choose a Password (required)

Confirm Password (required)

Profile Details

Profile Title (required)

This field can be seen by: Everyone

Please enter your full name including title e.g. Professor Tim O'Farrell This title will appear in the members directory listings.

Institution or Industry (required)

This field can be seen by: Everyone

Select the name of your institution from the list.

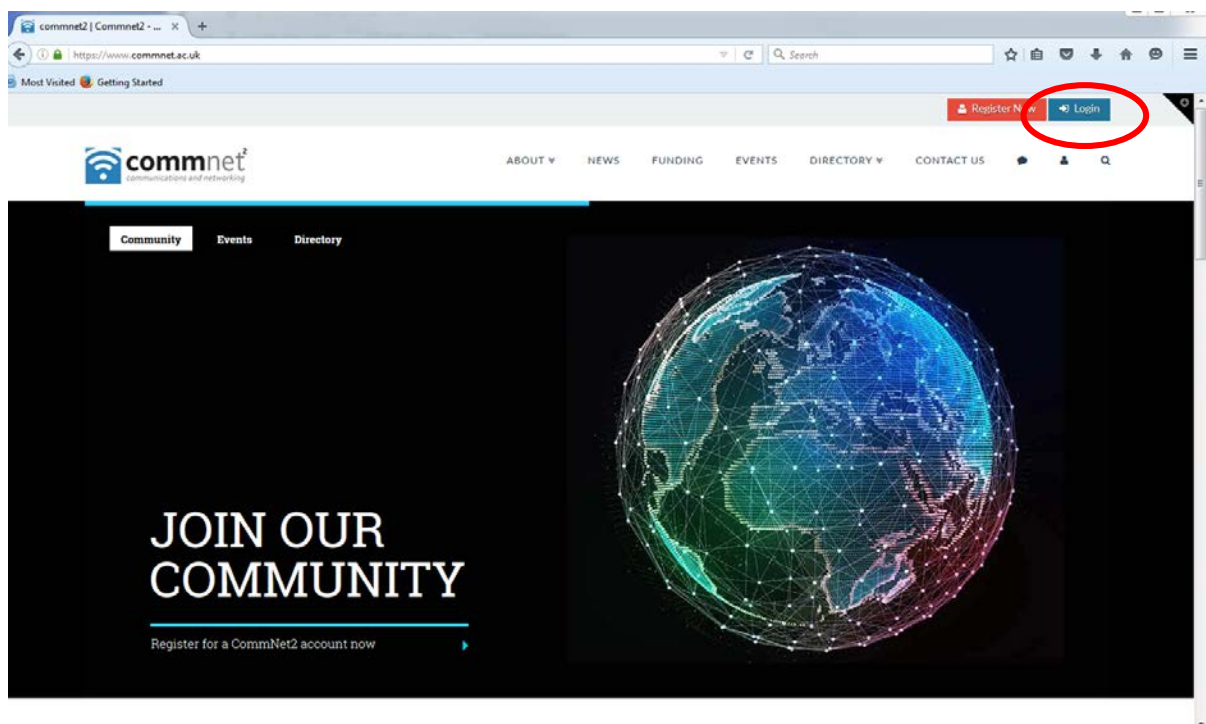
Company

This field can be seen by: Everyone

Enter the name of your Company e.g. Rolls-Royce

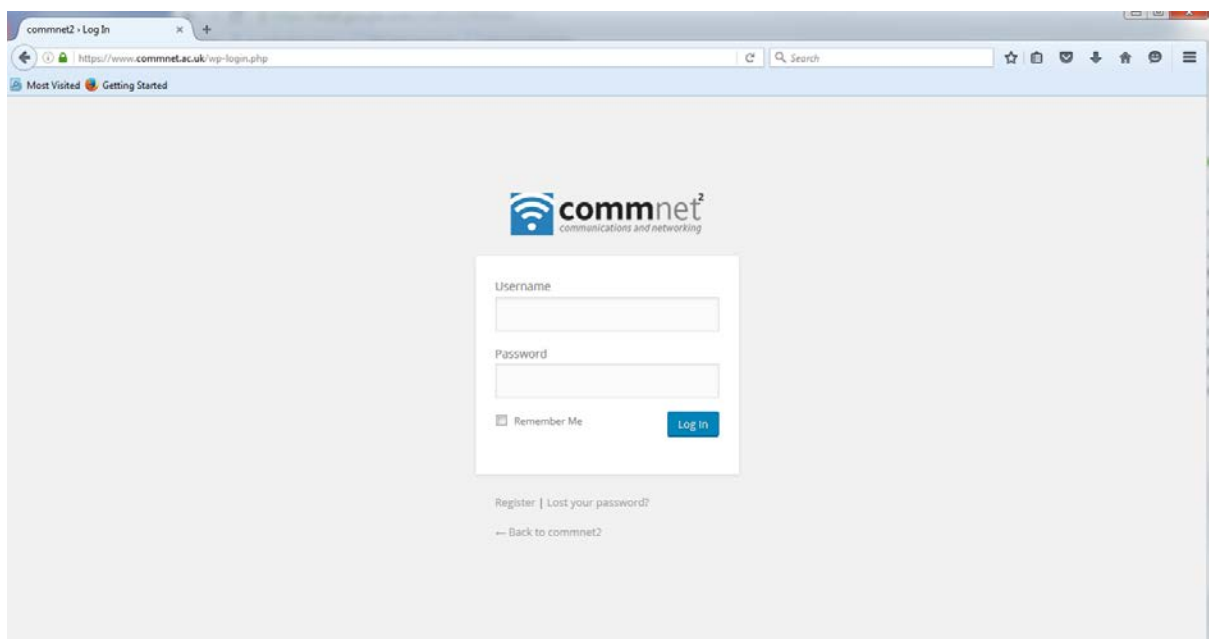
You will receive an activation e-mail. Please check your spam folder in case it arrived there.

Once the account is active, log in by clicking on the button on the top right of the CommNet2 webpage.



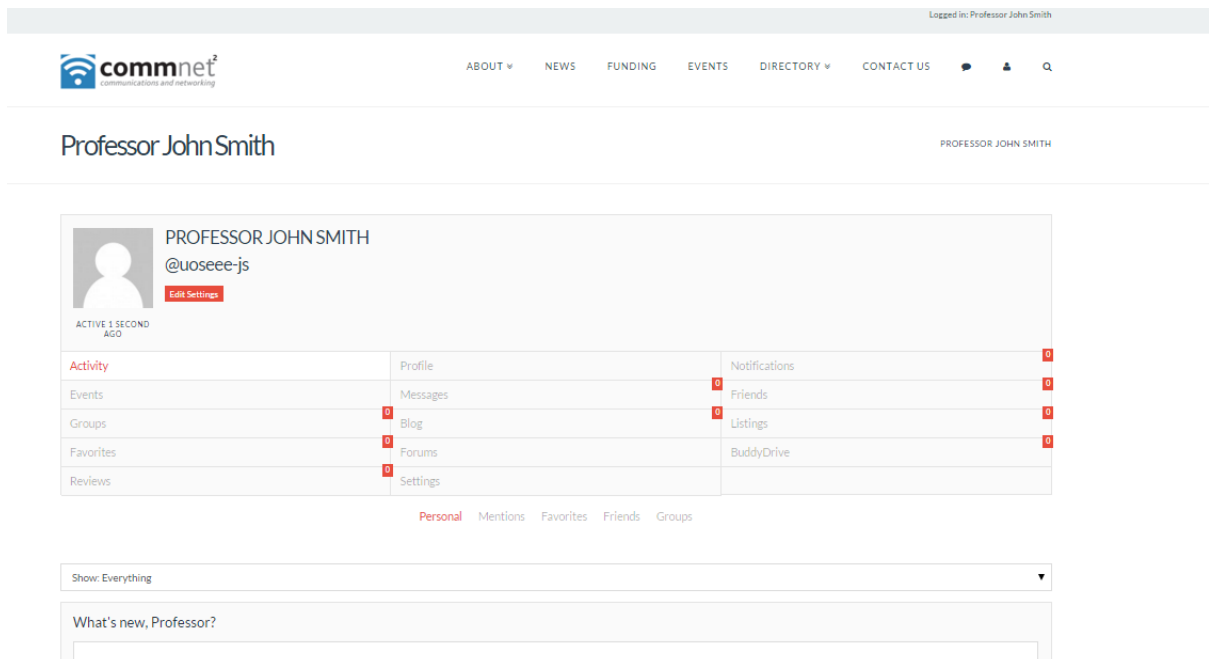
Remember your log in is different to your e-mail address.

If you have lost your password, you can recover it by clicking on “Lost your password?” underneath the log-in box.



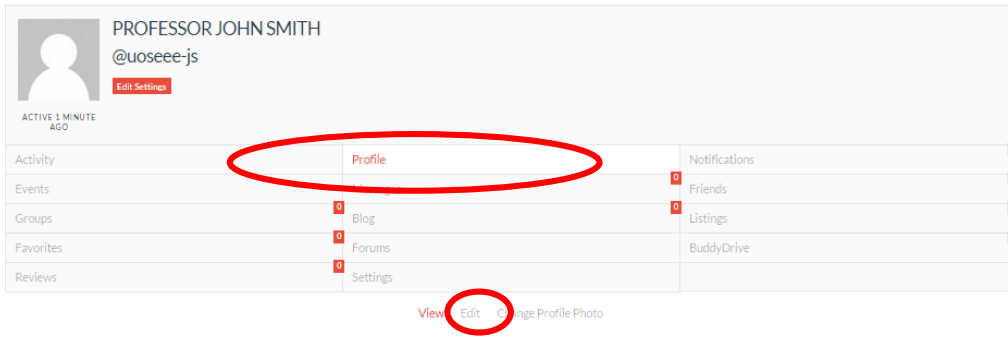
User Menu

Once logged in, the user menu looks as follows:



Raising your profile

CommNet allows users to raise their profile by adding more information. This will then be able to add this to the public directory, where other users will be able to find information about yourself and your research interests. To do this, click on Profile and then on Edit.



PROFESSOR JOHN SMITH
@uoseee-js
ACTIVE 1 MINUTE AGO

[Edit Settings](#)

Activity	Profile	Notifications
Events		Friends
Groups	0 Blog	0 Listings
Favorites	0 Forums	BuddyDrive
Reviews	0 Settings	

[View](#) [Edit](#) [Change Profile Photo](#)

Base Profile

Profile Title	Professor John Smith
Institution or Industry	UNIVERSITY OF SHEFFIELD
Department or School	Electronic and Electrical Engineering
Job Title	Professor of Computing

The profile covers three main areas: Base Profile, Research and Contact. Provide information on all of these as applicable.

Editing 'Base Profile' Profile Group

[Base Profile](#) [Research](#) [Contact](#)

Profile Title (required)

Professor John Smith

This field can be seen by: Everyone

Please enter your full name including title e.g. Professor Tim O'Farrell This title will appear in the members directory listings.

Institution or Industry (required)

UNIVERSITY OF SHEFFIELD

This field can be seen by: Everyone

Select the name of your institution from the list.

Company

This field can be seen by: Everyone

Enter the name of your Company e.g. Rolls-Royce

Department or School

Electronic and Electrical Engineering

This field can be seen by: Everyone

Enter the name of your Department or School e.g. Department of Electronic and Electrical Engineering

Job Title

Professor of Computing

This field can be seen by: Everyone

Enter your Job Title or Position Held.

[Save](#)

Save after each section is completed.

Favorites	Forums	BuddyDrive
Reviews	Settings	

View Edit Change Profile Photo

Editing 'Research' Profile Group

Base Profile Research Contact

Area of Expertise (required)

Prof. John Smith is an expert in wireless networks and applied computing.

This field can be seen by: Everyone
Briefly describe your areas of expertise.

Research Interests (required)

- 5G
- Antennas
- Coding
- DSP

This field can be seen by: Everyone
Please select your research areas of interest

Research Interests (Other)

Tactile internet
Energy
Transport

This field can be seen by: Everyone
Briefly describe any other research areas of interest.


Save

Adding a listing to the Directory

To make your profile available in the Directory, in the main user menu go to Listings and when this loads, Add Profile

Professor John Smith

PROFESSOR JOHN SMITH



PROFESSOR JOHN SMITH
@uoseee-js
[Edit Settings](#)

ACTIVE 4 MINUTES AGO

Activity	Profile	Notifications
Events	Messages	Friends
Groups	Blog	Listings
Favorites	Forums	
Reviews	Settings	

Add Profile Add Institution People 0 Places 0

People

There were no people found.

Then complete the form as applicable. Click on Continue when you are done.

Add People

* Indicates mandatory fields

Enter Listing Details

Listing Title*

Listing Description*

Tag Keywords

Tags are short keywords, with no space within (eg: tag1, tag2, tag3) Up to 40 characters only.

Category*

Select listing category from here. Select at least one category

Address*

Please enter listing address, eg.: 230 Vine Street

Country*

Click on above field and type to filter list

Region*

Click on above field and type to filter list or add a new region

City*

Click on above field and type to filter list or add a new city

Zip/Post Code

Use your full name as you'd want it to appear in the Directory



Click on "Set Address on Map" and then you can also drag pinpoint to locate the correct address.

Address Latitude*

Please enter latitude for google map perfection, eg.: 39.955823048131286

Address Longitude*

Please enter longitude for google map perfection, eg.: -75.14408111572266

Select Map View Default Map Satellite Map Hybrid Map Terrain Map

Email

*You can enter your business or flat/office name!

Note: You are one step away from adding your listing to the directory



Click on Publish on the next screen. This will add your listing to the Directory.

Listing Preview

LISTING PREVIEW


This is a preview of your listing and its not published yet.
If there is something wrong then "Go back and edit" or if you want to add listing then click on "Publish".
Your listing will published for Unlimited days

[Go Back and Edit](#)

You can follow very similar steps to enter a Directory listing for your institution using the Add Institution option under Listings:

Professor John Smith

PROFESSOR JOHN SMITH

 **PROFESSOR JOHN SMITH**
@uoseee-js

ACTIVE 4 MINUTES AGO

Activity	Profile	Notifications
Events	Messages	0
Groups	0 Blog	0 Listings
Favorites	0 Forums	0 Buddy Drive
Reviews	0 Settings	

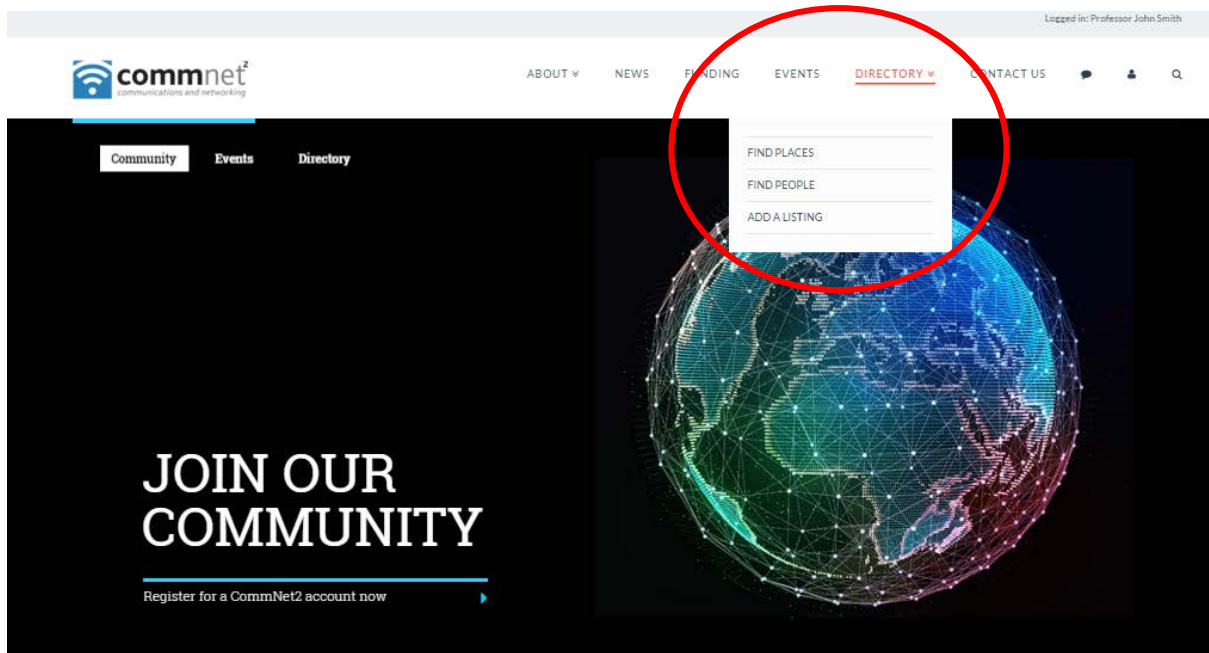
[Add Profile](#) [People 0](#) [Places 0](#)

People

There were no people found.

Directory

To view your entry and those of other CommNet2 members, go to the Directory at the top of the screen.



Welcome to Commnet²

Entries will display under People or Places respectively.

People

Popular Categories

Academics (10)

People Search for Near Search

All People

View:

Professor John Smith

Professor John Smith is the Chair of Wireless Communications at the Department of EEE, University of Sheffield.

- Favorite
- Pinpoint

People entries will look like this:

People

People [United Kingdom](#) [South Yorkshire](#) [Sheffield](#)
[Academics](#) [Professor John Smith](#)

Professor John Smith

People Category: [Academics](#)

People Tags: [5G](#), [IoT](#), [Tactile Internet](#), and [wireless](#)

[Profile](#) [Areas of Expertise](#) [Research Interests](#) [Map](#)

Professor John Smith is the Chair of Wireless Communications at the Department of EEE, University of Sheffield.





Institution:
UNIVERSITY OF SHEFFIELD


Department/School:
Electronic and Electrical Engineering

Company:

Job Title/Position:
Professor of Computing

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